

Hello Regional Fair Registered Teachers:

Thank you all for registering yourself at the SEFI (Science Education Foundation of Indiana) website. Most of you registered this year and some also last year.

In this update, there are several important items:

- 1) Regional Fair Deadlines
- 2) Regional Fair Registration Procedures
- 3) Regional Fair Information Packets

1) Regional Fair Deadlines

A. Pre-Experimentation Project Review (high school only; review of ISEF (International Fair) Forms and Research Plan for those with projects who need pre-review): January 20, 2016

B. Regional Fair Registration for all divisions: February 19, 2016

C. Regional Fair Post-Experimentation Project Review: February 19, 2016

Elementary students are not required to submit anything for post-experimentation review; however, the SEFI website does require basic information about the student and the project. These details are needed for planning the fair. Please include a title for your project and **select a fair category that most closely fits the project. Do not miss this item or it will default to animal sciences!**

Middle School and High School Students will participate in a post-experimentation project review. This review is focused on a student's project information that should be entered on the SEFI website and, for high school students only, the ISEF Forms pertaining to the project.

D. Payment of Registration Fee Deadline: March 3, 2016

Fee: \$10 per project (not student)

Mail to: IPFW

**ETCS Outreach Program Assistant, ET 243
2101 E. Coliseum Blvd
Fort Wayne, IN 46805**

2) Fair Registration Procedures:

A. Registering Teachers: Teachers should register themselves on the SEFI website this school year if you have not done so. This enables you to receive communications and to advance your school's selected students to the regional fair.

SEFI website: www.sefireg.org

B. Registering Students

Clarification! There are two steps to the fair registration process. You may do both steps at the same time after your school fair or you may do step 1 first, **at any time**, and then follow up later with **step 2 for only those students advancing to IPFW**, the Regional Fair.

Step 1 involves the teacher entering information about the individual student(s) and their project(s) on the SEFI website. High school students may enter themselves into the SEFI website and are encouraged to do so as soon as possible. Teachers and/or high school students can enter projects at any time. Teachers can also enter any number of students because **this initial step of entering students on the SEFI website (which SEFI calls “registration”) does not mean that they will be attending the regional fair.**

The registration procedures include entering student information, basic project information, and, for the middle and high school students, a research plan/description, and abstract. **High school students** will also include submission of their completed and signed International Science & Engineering Fair (ISEF) forms required for their project and an abstract

Step 2 involves teachers advancing students who are registered (entered) on the SEFI site to attend the Regional Fair by the fair’s deadline date. *Please note that a teacher can decide if they would like to enter all of the students involved in their fair early (Step 1) and then follow up later with advancement (Step 2) with only the few selected to attend the Regional Fair OR the teacher can hold off entering any students on the SEFI website and only enter those students who they plan to advance to the Regional Fair (Step 1 & 2 at the same time)

The SEFI website is: www.sefireg.org

To advance a student to the regional fair, a teacher will select the students from a list and by using the designated button; the teacher advances a student to the NE Indiana Regional Fair. As mentioned above, if the student is already entered into the system, this process is easy...just selecting the student and clicking the button. If the student is not entered into the system (the teacher waited to enter their selected students from their school), the entire student registration process will have to occur at the time of advancement.

3. Regional Fair Information Packets

Teachers should direct parents to the Northeast Indiana Regional Science and Engineering Fair (NEIRSEF) website for Fair Date Details: www.ipfw.edu/scifair in February. A copy of all the information needed by parents for students who advance to the regional fair will be sent to the teachers on the SEFI registration list. It will also be posted on the IPFW Regional Fair website by the end of the first week in February.

The new program assistant is Abby Martin. Abby’s phone is: (260) 481-5756 or email: martinat@ipfw.edu

You may contact Abby for assistance with the SEFI website if you encounter difficulties. You may also contact me with any other concerns or questions.

Thank you!
Carol Dostal
NEIRSEF Director