



Northeast Indiana Regional Science & Engineering Fair

Saturday, March 23, 2013
IPFW Athletics Center Fieldhouse

Judges may use parking garage #2 in the morning; proceed to exit door by the parking garage elevator. From there you can cross into the walkway and go to the left toward the double doors at the end of the hall into Walb. The Ballroom is on your right. Award ceremony presenters may park in parking garage #2 or #3 or in front of the Athletic Center. Please arrive 15 minutes before the appropriate award ceremony and meet by the Information Table.

Regional Fair Judge Schedule

Saturday, March 23

8:00-8:10 AM	<u>Judge arrival</u> (see parking details above) Judge Morning Refreshments: Walb Ballroom
8:15-8:45 AM	<u>JUDGE MEETINGS: Walb Ballroom</u> Judge Welcome General Judge Meetings for Procedures: Dr. Eric Tippman and Dr. Jordan Marshall Lead Judge Meetings
8:50 AM	<u>Judges walk to Athletics Center Field House</u> Opening Welcome
9:00 AM-Break	<u>Judging begins: Field House</u>
9:00-10:30 (approx)	<u>Round 1 Judging:</u> Please monitor your time and try to complete a preliminary interview of your assigned (grade/category) or selected (special award) students during this time. Submit results to your Lead Judge if you have completed judging or proceed to Judge Deliberation Location in Field house for discussion with your judge group.
Mid morning between 10:30-11:00 Time staggered by grade and will be announced over PA	<u>Judge Deliberation:</u> If needed, judges should deliberate in the Field House in Judge Location at north end of track behind the white netting. After deliberation, if judging is completed, submit award results to appropriate Judge Coordinator. If further judging is needed and some students must stay during Round 2 for your grade, category, or special award; the <u>Lead Judge should submit to the Judge Coordinator a display grid with the project numbers circled for each student who should stay.</u> This will be posted for parents. <u>During the break, your judge group should also circle the appropriate symbol</u> representing your group at each student's display to indicate you will be interviewing them in Round 2 judging. Symbols used on the project number sheets are: G (grade), C (category) or the number of your special award.
11:00-Noon	<u>Round 2 Judging:</u> Judging continues until grade, category or special award judges complete interviews. When you have completed your judging of a student, place <u>a sticker on the G (grade), C (category), or your special award number at student's display.</u> If you are the last group to place a sticker at a student's display, place a large X over the project number. These students will be released by an appropriate fair official. DO NOT TELL STUDENTS TO LEAVE. Lead Judges notify the Judge Coordinator when your Round 2 judging is completed so students can be released.
11:30-12:30	<u>Judge lunches will be available in Walb Ballroom</u> for those who ordered lunch. Final grade level, category, special award deliberations may take place during lunch in Walb. Lead Judges will return to Field House to choose final students for advancement, etc.
12:15 – 1:30 PM	Athletics Center Fieldhouse CLOSED to the public as judges review displays and deliberate.
1:30 – 3:00 PM	Athletics Center Open to the public to view displays (students not present-displays are unattended)
DISPLAY REMOVAL	Display Removal for all grade levels may occur between 3:00-3:30 or between Award Ceremonies
3:30 – 4:15 PM	Elementary Award Ceremony in Fieldhouse
4:45 – 5:30 PM	Junior & Senior Award Ceremony in Fieldhouse (end time is approximate)