

Addendum to ECE Practicum Handbook F21

Absences

- a. The number of absences listed in the Practicum Handbook, no longer applies, due to COVID-19. We will work with you on an individual basis regarding absences due to illness or quarantine
- b. You are expected to follow your school's and the university's policies for dealing with suspected and actual COVID-19 related illnesses.
- c. Please get a copy of your school's health policies
- d. Please provide your supervisor with a copy of the school's health policy so that we know what you will be asked to do

List of Calendar Events

- a. 2 Orientation meetings (General practicum & with CT and US)
- b. Other, as needed

Key Assessments will be submitted into GoReact, NOT TaskStream.

- a. You do not need to renew or maintain your TaskStream subscription, at this time.
- b. GoReact will not have any fees associated with it.
- c. Let your Program Coordinator know if you need training on how to use GoReact. Many of you used it in the previous semesters.
- d. Directions will be provided for you
- e. Our key assessments so that they take advantage of the features in GoReact.

Video Recorded Observations by your University Supervisor

We hope to visit you in your classroom for observations. However, there may be circumstances or a request by your University Supervisor where you will record your practice and upload to GoReact.

- Obtain permission from your cooperating teacher. Each school or center has their own procedure, so you will follow their procedures for securing permission.
- It is IMPERATIVE to get the permission first. Not getting permission first will jeopardize your standing in the program and will jeopardize others from being able to record their lessons.
- Coordinate with your supervisor about a schedule for recording your practice. They need to see your plans on a regular basis.
 - For early childhood, they also need to make sure to see the different kinds of practice for observations (large group conversations, small group invitations/provocations, free play/work time, music & movement, read-alouds, etc.) These can certainly be integrated.)
- You will record your practice on your phone, tablet or computer.
 - Make sure that you have room on your electronic device, since videos can take up a lot of space.
 - You may want to do a test run to see what kinds of technical issues you may run into, such as being able to hear or see what is happening.

- You will not want to record more than an hour's worth of videos at a time. You may want to do a test on uploading your video.
- Your cooperating teacher or some other adult, SHOULD help you with the camera aspects, such as zooming or moving it around.
- If you need different equipment, such as a microphone or a dedicated video camera or tripod, [Studio M](#) in Walb on the second floor has equipment that you can reserve and checkout. They can help you transfer your videos from their camcorders. They can help you compress your videos, if needed. Please call and [schedule an appointment](#). When you schedule an appointment, make sure they know what you are needing so that they can have those persons available to help you.
- You will upload your videos to GoReact. You absolutely may NOT upload it to any other site, such as YouTube, Vimeo, etc. Depending on the size of your video, your equipment, and the connection of your internet, this may be quick or it may take some time to upload.
- More information will be provided about where to upload it in GoReact.
- After you have uploaded it, you will want to watch the video and add COMMENTS, ANALYSIS AND REFLECTIONS to it, so that your supervisor will know what he/she is seeing in the video. You may also want to ask your supervisor QUESTIONS about something that was happening during the observation.
- You will also upload your learning plan that corresponds to the video.
- Let your supervisor know that the video is ready for observing.
- After your supervisor codes and provides feedback on your video, he/she will schedule a time to go over that with you so that you can talk about it over video conference or the phone.

Other

1. **Weekly Reflections:** You are required to submit weekly reflections/journals to your university supervisors. They need to be kept informed about what you are doing and how things are going, so they can help you. This also helps them when they are doing their observations. Some supervisors may provide reflections prompts for you. Some may request a weekly Zoom time.
2. **Communication:** Please communicate regularly with your university supervisor. They are here to support you. If you run into difficulty, they are there to guide you. If you need to contact Teri Hogg (hoggt@pfw.edu), please feel free to do that, too. Since you are still under the guidance of the university, you need to report to us about difficulties. An example might be that you are not getting along with your cooperating teacher. You do not want to lament to fellow teachers in the school or the principal. This has gotten student teachers into trouble.
3. **GoReact (video annotation software).** More information will be coming about this for your observations and key assessments.