

Traditional Student Teaching Application

Date: For Semester/Yr: PFW ID#:

Last Name: First Name: M.I.:

Maiden Name/ Aliases: Preferred Name:

Permanent Address:

Temporary Address:

PFW Email: Phone:

Major: Double: GPA:

Minor: Minor / Concentrations:

Dual License Concentration: Early Childhood English as a New Language SPED- Mild Intervention Elementary STEM

Middle School Concentration(s): Language Arts Mathematics Science Social Studies

Placement Information and Selections by Major

Placement is dependent upon review of application by school district, involved faculty and student teaching advisors. Preferences are NOT guaranteed.

Early Childhood Education (P-3)

*10 week K-3 placement / 6 week preschool placement

Elementary Education (K-6)

*16 week or 10 week K-6 placement / 6 week dual license placement

Middle School Generalist (5-9)

Secondary Education (5-12)

Art & Music (P-12)

*10 week / 6 week split for Art , 6 week / 10 week split for Music

List your placement preferences on the lines below.
Placement length is dependent on major as well as dual licensing.
If you are unsure, reference the guide to the left.

16 or 10 week Placement Preferences

School District: School:

6 week Placement Preferences (Select if Applicable)

School District: School:

Course Planning Worksheet

Please list below all of the course work you are currently taking as well as what you plan to take for the upcoming semesters to ensure that you will have completed all required courses prior to Student Teaching. Please note that you must also have a minimum GPA of 3.0 and take into consideration any courses that may need to be retaken in order to meet that requirement.

Current Semester:

Course Prefix and Numbers:

Year:

Next Semester:

Course Prefix and Numbers:

Year:

Semester Prior to Student Teaching:

Course Prefix and Numbers:

Year:

Students must have 120 credit hours completed for graduation with no more than **six** remaining credit hours **NOT** in Professional Education courses to be completed during or after Student Teaching.

Courses taken during Student Teaching may only be approved if the course is not offered in the term immediately following student teaching and must not conflict with the student teaching schedule or seminars. Changes to any of the courses listed above must be approved by the director of student teaching before adjusting your academic schedule.

Student Teaching Semester:

Year:

Course Prefix and Numbers:

Semester After Student Teaching:

Year:

Course Prefix and Numbers:

I will have completed at least 120 credit hours for graduation.

While it is not ideal for students to work during their placement, we understand that financial needs might necessitate employment. If you plan to work while student teaching, please complete the following.

Place of Employment:

Number of Hours per Week:

Authorization for Release of Criminal History Report

This is an internal form and will become part of your academic file. By signing the Criminal History Release form you have given our the School of Education permission to use, copy, and send your Criminal History Report to any school district in which you are seeking a field experience and/or student teaching placement, from now until the completion of your academic program.

I, _____, understand that should an infraction occur anytime during the entire length of my academic program it is my responsibility to report this to my supervising instructor(s) and the Field Experience Coordinator.

I, _____, give the School of Education authority to release my Criminal History Report to school district(s) and school(s) in order to secure my Student Teaching or Field Experience Placement(s)

Applicant Signature

Date

Authorization for Release of Transcripts

I, _____, understand that my transcripts may be used in consideration for Student Teaching Placement. Furthermore, I understand that I may choose to decline the release of my transcripts and that in doing so, my placement options may be limited.

I authorize the release of my PFW transcripts to be included for review with this application.

I do NOT authorize the release of my PFW transcripts to be included for review with this application.

Applicant Signature

Date

Praxis Exams

There are **two** types of Praxis exams: content exams and pedagogy exams.

Content exams are required to be taken by all student teacher applicants prior to student teaching. Exams are specific to content area(s) and are to be taken no later than the following dates:

Candidates seeking **Fall** placement must complete the content exam(s) no later than **JUNE 30**.

Candidates seeking **Spring** placement must complete the content exam(s) no later than **NOVEMBER 30**.

Candidates completing a **certification** program must **TAKE** content exam(s) prior to starting professional education courses and **PASS** the exam(s) prior to the student teaching semester.

Pedagogy exams are not required for student teaching, but must be passed prior to licensure.

Student Teaching Professional Expectation and Policies Agreement

Upon admission to the Teacher Education Program I, _____, understand that I have assumed added responsibilities as a pre-professional education student. I am preparing to become a teacher and to assume responsibilities for children's safety, well-being, development and learning. I agree to do my best in meeting the professional expectations outlined below in all pertinent aspects of my teacher education program.

As a point of information, the State of Indiana has a code of ethical conduct for all teachers in the state (Indiana code 20-6.1-3-7). It is not the intention of the School of Education to define these characteristics; however, local school officials may ask the student to leave the field or student teaching placement for any of the following reasons: immorality, misconduct in the office, incompetence, or willful neglect of duty.

Professional Expectations

Personalized Learning

I will respect the ways in which growth and development in individuals may differ. I will promote engagement for all students. I will recognize the development needs of all students. I will be sensitive to the external stressors students face. I will maintain high expectations and will encourage independent, critical thinking skills.

Knowledge

I will develop informed teaching practices through continual study of theory. I will supplement the curriculum with authentic resources and activities. I will be flexible and responsive to individual learner needs. I will facilitate mastery of skills and concepts. I will implement multiple ways of teaching and learning.

Community

I will respect family and student goals, values and unique identities. I will promote open communication with the families I serve. I will value the broad spectrum of cultural diversity and global interconnectedness. I will encourage democratic principles in both students and colleagues. I will become aware of and utilize the benefits to education that the community has to offer.

Growth and Reflection

I will commit to reflective practice and planning. I will value and pursue opportunities for collaborative work with colleagues and families. I will pursue personal and professional growth. I will maximize teaching and learning experiences.

Learning Environment

I will work towards a learning environment that optimizes student's academic, social, physical, and spiritual well-being. I will use multiple assessments to identify student strengths and refine curriculum. I will promote a safe and caring environment. I will appreciate and manage group dynamics that contribute to the classroom.

Professionalism

I will promote the privacy and confidential information of all students, their families, and teachers unless required by state/federal law. I will uphold all legal and school obligations including the professional expectations and code of ethics of faculty and staff at Purdue University Fort Wayne. I will dress appropriately. I will be on time with all scheduled activities and work. I will be open to constructive criticism and make appropriate modifications upon reflection. I will communicate to the best of my ability. I will be considerate of my personal actions and words both in public and across social media platforms with the understanding that as a Student Teacher I am representing Purdue University Fort Wayne as well as the community that I serve.

I understand that as a student in the Teacher Education Program, I may be withdrawn from the program and/or any field placement including student teaching, for failure to comply with these professional expectations. Other disciplinary actions may include, but are not limited to, an administrative alert, an unsatisfactory grade for course or placement, dismissal from the school assignment or student teaching placement, removal from the Teacher Education Program, and/or dismissal from Purdue University Fort Wayne.

Applicant Signature

Date

Placement Policy

1. * Secondary Education (6-12) and All Grade (P-12) teacher candidates should not seek placement in the high school which they graduated from (unless it has been over 4 years since graduation).
2. * Teacher candidates will disclose below and not be placed in the same building in which they have a close relative who is faculty, staff, or student. This shall include any brother, sister, mother, father, husband, wife, child, aunt, uncle, first cousin, niece, nephew, half or step-relatives.
3. During your appointment for student teaching, the teacher candidate must reveal to the Director of Student Teaching any circumstances or factors which might be considered a conflict of interest.
4. If a criminal infraction occurs prior to or during the student teaching experience, it is the teacher candidate's responsibility to report this to the Field Experience Coordinator. Failure to address any issues on your Criminal History Background Report could eventually prohibit your placement in the local schools and could very well impact your progression through our program plus potential school/educational institution employment in the future.
5. I understand that student teaching is an every weekday, full-time commitment. Except for personal or family illness or emergencies, I am to be present at my school placement every day that school is in session.
6. Teacher candidates will follow their school's calendar for holidays (including fall break/spring break), start dates, and school cancellations. DO NOT follow Purdue University Fort Wayne's calendar. **Your start date will be the 1st teacher day of the school where you are placed.**
7. In some instances (particularly for those doing 16-week placements in a single setting), teacher candidates may be eligible to receive compensation from the same school system in which they are placed for student teaching. Please refer to Jim Beard with questions about eligibility. You may also volunteer your time to the school for tasks such as coaching, tutoring, extracurricular supervision, janitorial work, or any other task for which you would receive pay. Exceptions may be made as permitted by the Chair of the Department of Teacher Education.
8. From this point forward, teacher candidates may not solicit placement on their own behalf and should refrain from reaching out to any teacher, admin, or staff for any school in which they may be applying for placement without prior permission from the Director of Student Teaching.

I have read and understand the policies stated above concerning the placement of teacher candidates and receiving compensation from schools during student teaching.

Applicant Signature

Date

Non Placement Request

* Please do not place this student at:

The applicant has a close relative who attends or works here.

The applicant attended this/these schools within the last 4 years.

AGREEMENT: By signing this Electronic Signature Acknowledgment Form, I agree that my electronic signature is the legally binding equivalent to my handwritten signature. Whenever I execute an electronic signature, it has the same validity and meaning as my handwritten signature. I will not, at any time in the future, repudiate the meaning of my electronic signature or claim that my electronic signature is not legally binding. By signing above, I accept the conditions of this agreement.

Please complete and email to vtatman@pfw.edu no less than one day prior to your Student Teaching appointment.

PURDUE UNIVERSITY FORT WAYNE

Student Teaching Information

Last Name:

First Name:

M.I.:

Maiden Name/ Aliases:

Preferred Name:

Permanent Address:

Temporary Address:

PFW Email:

Phone:

Education

Institution Name

Location (City, State)

Year to Year

Degree Awarded

e.g. Name of High School / University

City, State

2016-2020

HS Diploma, GED, BS, MS, PhD, etc

Field Experience

Name of School

Classroom Teacher

Grade / Subject

Sem/Yr

Hours

PURDUE UNIVERSITY[®] FORT WAYNE

Student Teaching Information

1. List experiences you have had working with children or young adults **outside of your university education courses**. Please describe the situation and include duration and location.
2. List any special recognitions you have received for excellence in school work.
eg. Honors, Prizes, Scholarships, etc.
3. List outside experiences / interests that enhance your teaching skills, knowledge and dispositions.
eg. computer skills, athletics, bilingual, natural rapport, international travel, etc.
4. Write a brief paragraph summarizing your reasons for choosing teaching as a career. Describe your goals during student teaching.