

Name:	
Home Address:	
City, State, Zip:	
Home or Cell Phone #:	
E-mail address:	
Purdue I.D. #:	

Mileage Log

All entries must be legible, complete, and in chronological order. PLEASE DO NOT ADD NEW/MORE LINES. Use a new sheet instead.

	Starting Point (point A	<u>4)</u>	Ending Point (point B)	-	Name of Student or	Seminar, Initial Visit,	Elapsed Mileage
Date	ADDRESS	ODOMETER READING	ADDRESS	ODOMETER READING	Purpose of Trip	or Observation #	point A to point B

* Due dates for completed mileage forms to be turned in:

(all paperwork needs to be complete before mileage is 60 days old otherwise there will be tax implications)

Please turn in mileage logs by the end of each month to: Mindy Esparza at mstiles@pfw.edu Please total your mileage and enter here --->

You must fill in the single line "Starting Point" & "Ending Point" addresses & odometer readings along with the elapsed mileage per line & fill in the total at the bottom of the shaded area. We will accept your submitted mileage log "as is". We will not verify if your mileage log total is correct or not. NOTE: We do reimburse for return mileage. -per Phillip Davich

Due to streamlining our paperwo	rk, please return this completed form to M	indy Esparza at mstiles@pfw.edu in the Purdue Fort Wayne School o	of Education.

FOR OFFICE USE ONLY:

Acct #: 3200004861

Authorized signer on account :

Dr. Isabel Nunez's signature ONLY